



**SANTA ROSA
JUNIOR COLLEGE**

Department of Industrial & Trade Technology

Spring 2026- Hourly Assignment Query Letter

The purpose of this query letter is to offer you an opportunity to indicate if you are interested in receiving an hourly assignment for courses in:

If you are interested in being considered for an assignment, please fill out and return this form by email to thruby@santarosa.edu.

In the space below you may indicate your teaching preferences for courses, days and times. However, there is **no guarantee** that it will be possible to offer you an assignment which includes your preferences. The District has the right of assignment.

Course _____

Days/Times Available _____

Course _____

Days/Times Available _____

Name _____ Date _____