

Department of Industrial & Trade Technology

**Fall 2024 - Hourly Assignment Query Letter**

The purpose of this query letter is to offer you an opportunity to indicate if you are interested in receiving an hourly assignment for courses in:

**If you are interested in being considered for an assignment, please fill out and return this form by email to [thruby@santarosa.edu](mailto:thruby@santarosa.edu).**

In the space below you may indicate your teaching preferences for courses, days and times. However, there is **no guarantee** that it will be possible to offer you an assignment which includes your preferences. The District has the right of assignment.

Course

Days/Times Available

Course

Days/Times Available

Name \_\_\_\_\_ Date \_\_\_\_\_